OFFICE SYMBOL (215-1) DD MMM YYYY

MEMORANDUM FOR DFMWR (IMMC-MWR/Unit Funds), 1668 South J St, Fort McCoy, WI 54656-5266

SUBJECT: Request for Unit Fund Annual Training Dividends

1. The following information is submitted for distribution of Unit Funds in accordance with Army Regulation 215-1, Military Morale, Welfare, and Recreation Programs and Nonappropriated Fund Instrumentalities, Chapter 6 (dated Sep 2010).

 a. AT/ECT Dates:

 b. Total Soldiers (Do not include AGR Soldiers)

 c. Unit:

 d. UIC:

 e. Unit’s Home Address:

 f. Fort McCoy contact phone number or cell phone number:

2. I verify that the unit funds will be used for the collective benefit of all members during MWR off-duty recreational activities. I will maintain records of expenditures. I verify the number of assigned and attached personnel were present for duty.

Enclosures FUND CUSTODIAN’S NAME

1. Copy of Unit Orders Signature Block

2. Unit Alpha Roster