

REQUEST FOR ACS STAFF TO FACILITATE TRAINING / BRIEFING

Complete and e-mail to sylvia.lopez.civ@army.mil

REQUESTING UNIT / AGENCY: _____

POC: _____

PHONE NUMBER: _____

TRAINING DATE AND TIME: _____

TRAINING LOCATION: _____

If training location is not the ACS center will there be access to power point? Yes No

TRAINING LENGTH: _____

NUMBER ATTENDING (to assure we have adequate handouts): _____

IS TRAINING TO BE DONE FOR UNIT:

On Alert for Deployment: Yes No

Preparing for Deployment: Yes No

Currently Mobilized Assigned to Fort McCoy: Yes No

Returning from Deployment: Yes No

BRIEFLY DESCRIBE REQUIRED TRAINING NEEDS:

